

SPOKANE COUNTY FIRE DISTRICT 8

Standard Operating Procedures

40.01.07
RECORDS (SAFETY)



Adopted: 12/20/16
Reviewed: 11/01/18
Revised: 02/21/19

Approved:

A handwritten signature in black ink, appearing to read 'Tony Fisher', is written over a horizontal line.

Purpose: To secure Fire District records.

References: WAC 131-276
WAC 131-276-120

Procedure:

1. Records (Safety).

- a) The District shall establish a data collection system and maintain permanent records of all accidents, injuries, illnesses, or deaths that are or might be job related, as required by current law.
- b) The data collection system shall also maintain individual records of any occupational exposure to known or suspected toxic products or contagious diseases, as required by current law.
- c) The District shall maintain training records for each member indicating dates, subjects covered, and certifications achieved, as required by current law.
- d) The District shall maintain inspection, maintenance, repair, and service records for all vehicles and equipment used for emergency operations, as required by current law.